

1. SCHEME FOR ADMISSION TO SECONDARY SCHOOL – SEPTEMBER 2010

The key scheme dates are:

Key Action	Key Dates in Scheme
Registration for Testing opens	1 June 2009
Closing date for Registration	10 July 2009
Test Date	15/16 September 2009
Assessment Decision sent to Parents	19 October 2009
SCAF Closing Date	6 November 2009
First Data Exchange with Neighbouring Authorities	4 December 2009
Applicant Numbers to schools (plus info for those needing to arrange additional testing)	11 December 2009
Applicant details sent to schools to apply oversubscription criteria	4 January 2010
Ranked Lists returned to LA by all schools	22 January 2010
Secondary schools sent lists of allocated pupils - primary schools informed of destination of their pupils	19 February 2010
National Offer Day	1 March 2010
Schools send out welcome letters	5 March 2010
Date by which places should be accepted or declined	15 March 2010
Schools advise LA of places accepted and refused. LA advises schools of late applicants.	26 March 2010
Schools re-allocate places that have become available	31 March 2010
Schools provide Admissions and Transport with returns regarding places refused, accepted, new direct offers made and upheld appeal decisions	30 April 2010 28 May 2010 30 June 2010 16 July 2010

SCHEME TO CO-ORDINATE SECONDARY ADMISSIONS

Glossary of terms used in the Scheme

1. In this scheme –

“the LA” means Kent County Council acting in their capacity as local authority;

“the LA area” means the area in respect of which the LA is the local authority;

“primary education” has the same meaning as in section 2(1) of the Education Act 1996;

“secondary education” has the same meaning as in section 2(2) of the Education Act 1996;

“primary school” has the same meaning as in section 5(1) of the Education Act 1996;

“secondary school” has the same meaning as in section 5(2) of the Education Act 1996;

“school” means a community, foundation or voluntary school (but not a special school) which is maintained by the LA, and Academies

“foundation schools” means such of the schools as are foundation schools;

“VA schools” means such of the schools as are voluntary-aided schools;

“Academies” means such schools which have been established under section 482 of the Education Act 1996 (as amended by section 65 of the Education Act 2002);

“admission authority” in relation to a community or voluntary controlled school means the LA and, in relation to a trust, foundation or VA school and Academy, means the governing body of that school;

“the specified year” means the school year beginning at or about the beginning of September 2010, and at the same time in any successive year in which this scheme is still in force;

“admission arrangements” means the arrangements for a particular school or schools which govern the procedures and decision making for the purposes of admitting pupils to the school;

“casual admission” means any application for a place in the first year of secondary education that is received after 31 March 2010, including those received during the academic year commencing in September 2010 (and in the September of any successive years in which this scheme is in force), and applications for a place in any other year group received at any time from the commencement of the scheme.

“eligible for a place” means that a child has been placed on a school’s ranked list at such a point as falls within the school’s published admission number.

SCAF – refers to the Secondary Common Application Form, completed online or on paper.

“head teacher assessment” - a stage in the assessment process in which a child’s primary school may if necessary submit additional evidence and a written statement to a head teacher panel to enable a final assessment of suitability for grammar school to be made.

“ the Kent grammar school tests” – tests in Verbal reasoning, Non-Verbal reasoning and Mathematics devised by an external body (GL Assessment) for admission to Kent grammar schools.

“ the Kent Procedure for Entrance to Secondary Education (PESE)” – the system for determining entry to Kent Grammar Schools.

2. Subject to paragraph 3, the scheme shall apply to every maintained secondary school and Academy in the LA area (except special schools), which are required to comply with its terms, and it shall take effect immediately.

3 In any years subsequent to 2010, any or all of the dates specified in this scheme (including those set out in Schedule 2) may be changed to take account of any bank holidays and weekends that may fall on the specified dates.

4. The Kent schools that require children to sit the Kent grammar school tests (as in paragraph 11) are listed below:

Barton Court Grammar School	Maidstone Grammar School for Girls
Borden Grammar School	Norton Knatchbull
Chatham House Grammar School	Oakwood Park Grammar School
*Chaucer Technology School	Queen Elizabeth's Grammar School
Clarendon House Grammar School	Simon Langton Girls' Grammar School
Dane Court Grammar School	Simon Langton Grammar School for Boys
Dartford Grammar School	Sir Roger Manwood's School
Dartford Grammar School for Girls	Skinner's School
**Dover Grammar School for Boys	Tonbridge Grammar School
**Dover Grammar School for Girls	Tunbridge Wells Girls' Grammar School
Folkestone School for Girls	Tunbridge Wells Grammar School for Boys
Gravesend Grammar School	Weald of Kent Grammar School
Gravesend Grammar School for Girls	Wilmington Grammar School for Boys
Harvey Grammar School	Wilmington Grammar School for Girls
Highsted Grammar School	
Highworth Grammar School for Girls	
Invicta Grammar School	
Judd School	
Maidstone Grammar School	

* Chaucer Technology School has a grammar stream and may admit up to 35 children (15% of their Published Admission Number) who are assessed as suitable for a grammar school through Kent’s PESE.

** Dover Grammar School for Boys and Dover Grammar School for Girls also accept pupils who have reached the required standard through the “Dover Test”.

THE SCHEME

1. The LA expects that all schools and Admissions Authorities engaged in the sharing of admissions data will manage personal information in accordance with the Data Protection Principles, as defined in the Data Protection Act 1998.

Secondary Online Application and Secondary Common Application Form

2. There will be a standard form, known as the Secondary Common Application Form, which residents of the LA area must complete, online or on paper. The LA will take all reasonable steps to ensure that every parent resident in the LA area who has a child in their last year of primary education knows how to apply online using the Kent Online Admission System (www.kent.gov.uk/ola) or by completing a paper copy of the SCAF, and receives a written explanation of the co-ordinated admissions scheme.

3. The SCAF, completed online or on paper, will be used for the purpose of admitting pupils into the first year of secondary education in the specified year, and any successive year in which this scheme is still in force

4. The SCAF, completed online or on paper must be used as a means of expressing one or more preferences for the purposes of section 86 of the School Standards and Framework Act 1998, by parents resident in the LA area wishing to express a preference for their child:

(a) to be admitted to a school within the LA area (including VA and Foundation schools and Academies)

(b) to be admitted to a school located in another LA's area (including VA, foundation schools and Academies)

5. The SCAF, completed online or on paper will:

(a) invite the parent to express **four** preferences including, where relevant, any schools outside the LA's area, and to rank each school according to their order of preference.

(b) invite parents to give their reasons for each preference.

(c) explain that the parent will receive no more than one offer of a school place and that:

(i) a place will be offered at the highest ranking nominated school for which they are eligible for a place; and

(ii) if a place cannot be offered at a nominated school, a place will be offered at an alternative school.

(d) specify the closing date and where it must be returned, in accordance with paragraph 7.

6. The LA will make appropriate arrangements to ensure:

- (a) that the SCAF is available for completion online, or alternatively in paper form on request from the LA and from all maintained primary and secondary schools and Academies in the LA area; and

- (b) that the SCAF is accompanied by a written explanation of the co-ordinated

admissions scheme.

7. Completed Online applications and paper SCAFs are to be submitted/returned to the LA by **6 November 2009**

8. To assist the LA in keeping track of parents who do not complete a SCAF, primary schools can ask for the online reference from parents if they have concerns, or enquire with the online admissions team to establish if an online application has been received.

Supplementary Information Forms (SIF's)

9. All preferences expressed on a SCAF online or on paper are valid applications. A school can ask parents who wish to nominate it, or have nominated it, on the SCAF, to provide additional information on a supplementary information form only where the additional information is required for the governing body to apply its over-subscription criteria to the application. Where a supplementary information form is required it must be requested from the school or the LA and returned to the school. All schools that use supplementary information forms must include the proposed form in their consultation with other admission authorities, including the LA, and in their published admission arrangements. Where a school fails clearly to define its oversubscription criteria in its determined arrangements, the criteria definitions as laid out by the Local Authority must be adopted.

10. A supplementary information form is not a valid application by itself: this can be made only on the SCAF, online or on paper or, if the child is resident in another area, the home area's online or paper Common Application Form must be used. When supplementary forms are received the school must verify with the LA before consideration and ranking of applicants that a SCAF or neighbouring area's Common Application Form has been completed by the parent and, if not, contact the parent and ask them to complete one. In these circumstances, the school should also send the LA a copy of the supplementary information form if so requested. Under the requirements of the scheme, parents will not be under any obligation to complete any part of an individual school's supplementary information form where this is not strictly required for the governing body to apply its over-subscription criteria.

Testing

11. Registration for the Kent grammar school tests will open on **1 June 2009**. Parents wishing their children to sit the Kent grammar school tests are required to register with the Kent Admissions Team no later than **10 July 2009**.

The schools which require children to sit the Kent grammar school tests are listed in paragraph 4 of the Glossary.

12. Children who are not registered for the Kent grammar school tests by the closing date for registrations will not be entered into the Kent test taking place:

for in-County pupils on **15 & 16 September 2009**

and out-County pupils on **19 September 2009**.

Registration is open to parents of children resident in the UK, and the children of UK service personnel and other Crown Servants returning to the UK, who will transfer to secondary school in September 2010. A child's place of residence is where the child normally sleeps, not a temporary address (such as for holiday or educational purposes) before returning overseas. For UK service personnel and other Crown

Servants, if the fixed UK residence is not known at the time of registration, then a unit postal address, or, if appropriate, a “quartering area” address may be used.

If the parent chooses to name a Kent grammar school (which uses the Kent Procedure for Entrance to Secondary Education) on the SCAF for a child who has not taken the test, their preference will be treated as invalid because the child will not have met the entry criteria. In these circumstances a child will not have an opportunity to sit the Kent test until after 31 March 2010.

13. In the following exceptional circumstances, where a child is unable to sit the Kent grammar school tests on the specified dates, arrangements will be made for testing to take place by the end of January 2010:

- illness on one or both test dates, confirmed by a doctor’s certificate;
- a move into the Kent LA area after the closing date for test registration. (NB: This can only be arranged if parents return the late paper SCAF before 11 December 2009.)

Outside these specific circumstances, children who have not registered for testing but have named a grammar school will not have an opportunity to sit the test until after 31 March 2010. Parents would need to approach the nominated school directly if it is a trust, foundation or voluntary aided school, or Kent LA if a community or VC school.

Parents will need to follow the late applications process set out in the LA’s booklet “Admission to Secondary School in Kent 2010”

14. Following the marking and the application of the Head Teacher assessment stage the LA will write to parents advising of the assessment decision. Assessment decision letters will be sent on **19 October 2009**.

Parents will have until **6 November 2009** to complete their online application or return their paper SCAF to the LA. There will be no right of appeal against the outcome of a child’s assessment, but parents may make an admission appeal after 1 March 2010 to the independent appeal panel if their child is refused admission to any school.

Late Applications Received After the SCAF Closing Date but Before 11 December 2009

15. The closing date for applications in the normal admissions round is **6 November 2009**. As far as is reasonably practicable applications for places in the normal admissions round that are received after that date but before 11 December 2009 will be accepted, provided there is a good reason for the delay. Examples of what will be considered as good reason include: when a single parent has been ill for some time, or has been dealing with the death of a close relative; a family has just moved into the area or is returning from abroad (proof of ownership or tenancy of a Kent property will normally be required in these cases).

16. Exceptional provision is made for the families of UK Service Personnel, Crown Servants and British Council employees, as required by the School Admissions Code. Applications will be accepted up until 11 December 2009, where it is confirmed by the appropriate authority that the family will be resident in Kent by 1 September 2009. A confirmed address, or, in the absence of this, a Unit or “quartering area” address, will be accepted as the home address from which home-school distance will be calculated. Children who are not successful in gaining any place they want will be allocated an available place at the nearest school of an appropriate type to their given address, and

will have the same access to a waiting list / rights to appeal as other applicants.

Late Applications Received on or after 11 December 2009 but Before 26 March 2010

17. The LA will hold these late applications until they are passed to schools on 26 March 2010. Applications made after 26 March will be processed in accordance with the LA's Late Application process as published in the booklet "Admission to Secondary School in Kent 2010. "

Applications made direct to schools

18. Applications made on the SCAF and returned direct to any school must be forwarded to the LA immediately. Where only the supplementary form is received the school must inform the LA immediately so it can verify whether an online application or paper SCAF has been received from the parent and, if not, contact the parent and ask them to complete a SCAF.

Determining Offers in Response to the SCAF

19. The LA will act as a clearing house for the allocation of places by the relevant admission authorities in response to SCAFs completed online or on paper. The LA will only make any decision with respect to the offer or refusal of a place in response to any preference expressed on the SCAF where:

- (a) it is acting in its separate capacity as an admission authority, or
- (b) an applicant is eligible for a place at more than one school, or
- (c) an applicant is not eligible for a place at any school that the parent has nominated.

The LA will allocate places in accordance with the provisions set out in paragraph 23.

20. By 11 December 2009 the LA will:

- a) notify all schools of the number of applications received for their school;
- b) send parent and pupil details to those schools which have not made arrangements to test earlier and which require details to arrange testing by the same date;
- c) send parent and pupil details to those schools requesting such details to match against supplementary forms;
- d) notify and forward details of applications to the relevant authority/authorities where parents have nominated a school outside the LA area.

21. By 4 January 2010 the LA will notify the admission authority for each of the schools of every nomination that has been made for that school, forwarding them all relevant details from the online application or paper SCAF.

22. By 22 January 2010 the admission authority for each school will consider all applications for their school, apply the school's oversubscription criteria (if appropriate) and provide the LA with a list of all applicants ranked according to the school's oversubscription criteria.

23. By 18 February 2010 the LA will match this ranked list against the ranked lists of the other schools nominated and:

- where the child is eligible for a place at only one of the nominated schools, will allocate a place at that school to the child;
- where the child is eligible for a place at two or more of the nominated schools, will allocate a place to the child at whichever of these is the highest ranked preference;
- where the child is not eligible for a place at any of the nominated schools, will allocate a place to the child at the nearest appropriate school in the LA area with a vacancy.

24. Where the parents of a Kent pupil have applied to a school outside Kent, the LA will have regard to information received from the relevant LA to ensure that Kent LA offers the parents a place at the highest ranked preference for which the child is eligible for a place.

25. Where the LA receives notice from another LA (“the home authority”) that the parents of a child from outside Kent have applied to a Kent school, the LA will forward the application to the relevant school, or, where the LA is the admission authority for the school, determine whether the child will be offered a place at the school. The LA will notify the home authority of the determination so that the home authority can make an offer of the highest ranked school.

26. By 19 February 2010 the LA will inform its secondary schools and Academies of the pupils to be offered places at their establishments, and will inform other LAs of places to be offered to their residents in its schools and Academies. The LA will also inform all Kent primary schools of offers made to their Kent pupils.

Offers – 1 March 2010

27. On 1 March 2010 the LA will notify applicants resident in the LA area by letter (and e-mail if they applied online) that they are being offered a place at the allocated school. The letter will give the following information:

- the name of the school at which a place is offered;
- the reasons why the child is not being offered a place at each of the other schools nominated on the SCAF;
- information about the statutory right of appeal against the decisions to refuse places at the other nominated schools;
- how to apply for a place on the waiting list for any school named on the SCAF. Parents cannot ask for their child to go on the waiting list for a grammar school unless the child has been assessed suitable for grammar school;
- contact details for the school and LA and for the admission authorities of Foundation, VA schools and Academies where they were not offered a place, so that they can lodge an appeal with the governing body.

The letter will notify parents that they need to respond to accept or refuse the offer. It will not inform parents of places still available at other schools.

28. Parents who reside in other LAs, but who have applied for a Kent school or

schools, will be notified of whether or not they are being offered a place at a Kent school by their own LA on 1 March 2010.

29. Kent pupils who have not been offered a place at any of the schools nominated on their SCAF will be offered a place by Kent LA at the nearest school in the LA area with a place available, following consultation with individual schools. This place will be offered on **1 March 2010**.

30. Secondary schools and Academies will send their welcome letters on Friday 5 March 2010.

Acceptance/Refusal of Places - 15 March 2010

31. On 15 March 2010 each school will check to see whether they have a response from each pupil who was offered a place on 1 March 2010. If the school has not obtained a response by 15 March 2010, it **must** remind the parent of the need to respond within a further seven days and point out that the place may be withdrawn if no response is received. Only after having exhausted all reasonable enquiries may it be assumed that a place is not required.

32. By 26 March 2010, schools must let the LA know of any pupils not taking up the place offered in order to maintain the pupil database.

33. On 26 March 2010 the LA will send all schools details of any late applications received on or after 11 December 2009 but before 25 March 2010. Schools will incorporate these applicants into their rank order, taking account of their oversubscription criteria, and make offers to fill any vacancies on 31 March 2010, unless the school is a grammar school and the child has not been assessed as suitable for a grammar school. If they cannot offer a late applicant a place, they must write to the parents confirming this and explaining how they can exercise their right to appeal against the refusal of a place.

Waiting Lists

34. The admission authority for each oversubscribed school will keep a waiting list. This will include details of the following:

- a. all applicants who have named the school on the SCAF and were not offered a place on 1 March 2010 and who have asked to be included on the school's waiting list;
- b. applicants whose late applications were sent to the school by the LA on 26 March 2010; and
- c. applicants whose applications were made direct to the school after 31 March 2010.

(A grammar school can only put children on its waiting list if they have been assessed as suitable for a grammar school.)

35. Applicants will be listed in order of priority, in accordance with the school's oversubscription criteria. Schools with vacancies against their Published Admission Number will have initially offered places on a common date of 31 March 2010, and then as vacancies arise. If a school has reached its Published Admission Number it may not admit applicants other than through the Independent Appeal process, the In Year Fair Access Protocol or where special arrangements relating to children in Local Authority care apply. The Authority will maintain a database from March to September 2010. To maintain the database, admission authorities will advise the LA when a place

is offered to a pupil on a waiting list, and whether the parent has accepted or declined the offer. Waiting lists will be maintained until at least the start of the Spring term in the admission year. Parents with children who are refused admission must be offered a right of appeal (even if their child's name has been put on the waiting list) and must be given a contact in the LA to ensure that no pupil is left without an offer of a school place.

Schools **must** provide the LA with details of places accepted, places refused, places offered directly and places offered as a result of upheld appeal panel decisions on the following dates: 30 April 2010, 28 May 2010, 30 June 2010 and 16 July 2010.

Appeals

36. All parents have the statutory right to appeal against any decision refusing them a school place, regardless of where they ranked the school on a SCAF.

37. Where a school has places available after 31 March 2010, and parents have lodged an appeal against the refusal of a place, they may be offered a place at the school after 31 March without the appeal being heard, provided there are no other applicants at that time on the school's waiting list who rank higher through the application of the school's over-subscription criteria. *(Where the school is a grammar school, a place may only be offered if the child has been assessed as being suitable for a grammar school place and there are no other applicants at that time on the school's waiting list who rank higher through the application of the school's over-subscription criteria.)*

Applications after 31 March for Year 7 places

38. New applicants for Year 7 places who apply after 31 March may apply to the LA or direct to schools by completing the LCAF (Late Common Application Form). Schools must forward any LCAFs they receive to the LA indicating whether or not they can offer a place within 10 school days. The offer will be made by the LA and recorded on the pupil database. If the new applicant cannot be allocated a place at any school requested by the parent, the LA will make an alternative offer and advise the parent of their right to appeal.

Applications for Places in Year Groups Other Than the Normal Year of Entry to Secondary School (Casual Admissions).

39. Applications can be made direct to any Kent school or via the LA. Kent LA will determine any application for a community or controlled school for which it is the admission authority. If the application is for a Foundation or Voluntary Aided school or Academy, the governing body of the school will make a determination and notify the LA, so that the child can be offered a place without delay. Parents who are refused admission will be offered a right of appeal

40. The LA will record details of any pupils who apply for casual admission, and ensure that they are placed in a school without undue delay, where necessary employing the "In Year Fair Access Protocol".

Admissions Authorities within Kent required to adhere to the co-ordinated scheme

41. The table overleaf sets out the admissions authorities in Kent which are required to comply with the co-ordinated scheme and which have been consulted about its terms. The list does not include other bodies consulted, namely Canterbury

Diocesan Board of Education, Rochester Diocesan Board of Education, the Archdiocese of Southwark Commission for Schools and Colleges and neighbouring Local Authorities and parents and parent groups..

Angle School - A Sports College	Hayesbrook School, The	Sandwich Technology School
Archbishop's School, The	Herne Bay High School	Simon Langton Grammar School for Boys
Ashford Christ Church School	Highsted Grammar School	Sir Roger Manwood's School
Aylesford Sports College	Hillview School for Girls	Skinner's School, The
Barton Court Grammar School	Homewood School and Sixth Form Centre	Southlands Community Comprehensive School
Bennett Memorial Diocesan School	Hugh Christie Technology College	Spires Academy
Borden Grammar School	Isle of Sheppey Academy	St Anselm's Catholic School, Canterbury
Bradbourne School, The	Judd School, The	St Edmund's Catholic School, Dover
Brockhill Park Performing Arts College	King Ethelbert School	St George's CE Foundation School, Broadstairs
Canterbury High School, The	Leigh Technology Academy	St Gregory's Catholic Comprehensive School
Charles Dickens School, The	Longfield Academy	St John's Catholic Comprehensive School
Chatham House Grammar School	Maidstone Grammar School	St Simon Stock Catholic School, Maidstone
Chaucer Technology School	Malling School, The	Thamesview School
Cornwallis Academy	Maplesden Noakes School, The	Tonbridge Grammar School
Cranbrook School	Marlowe Academy	Tunbridge Wells Girls' Grammar School
Dane Court Grammar School	Marsh Academy	Ursuline College, Westgate on Sea
Dartford Grammar School	Mascalls School	Weald of Kent Grammar School
Dartford Grammar School for Girls	Meopham School	Westlands
Dover Grammar School for Boys	New Line Learning Academy	Wilderness School, The
Folkestone Academy	Northfleet Technology College	Wilmington Grammar School for Boys
Folkestone School for Girls, The	Oakwood Park Grammar School	Grammar School for Girls Wilmington, The
Fulston Manor School	Pent Valley Technology College	Wrotham School
Gravesend Grammar School	Queen Elizabeth's Grammar School	

Gravesend Grammar School
for Girls,

Saint George's CE
School, Gravesend

2. OVERSUBSCRIPTION CRITERIA FOR COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS

The LA, as admission authority for Community and Voluntary Controlled schools, has consulted on the proposed oversubscription criteria for these schools. In 2010 we do not propose any major change to the oversubscription criteria for Community and Voluntary Controlled secondary schools except for a slight amendment to the wording for 'Health and special Access' Criterion following a recommendation from the Office of the Schools Adjudicator.

Following the Schools Adjudicator's decision in 2007 that Dover Grammar School for Boys should be able to continue to use a dual testing arrangement to determine eligibility for admission in 2010 (the "Dover test" as well as Kent's PESE), provision was made for the same arrangements to apply to the Dover Grammar School for Girls. As the arrangements for admission to the boys' grammar school for 2010 may not be challenged by the LA, it is proposed that, for Dover Grammar School for Girls, the oversubscription criteria listed below should be preceded in 2010, as this year, by the statement: "Entry is through the Kent age 11 assessment procedure or the Dover test."

We propose the oversubscription criteria for Community and Voluntary Controlled Schools should be:

- **Children in Local Authority Care** –a child under the age of 18 years for whom the local authority provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who is the subject of a care order under Part IV of the Act.
- **Current Family Association** - a brother or sister attending the school when the child starts. In this context brother or sister means children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.
- **Health and Special Access Reasons** - Medical / Health and special Access Reasons will be applied in accordance with the school's legal obligations, in particular those under the Disability Discrimination Act 1995. Priority will be given to children under this criterion whose health or physical impairment means they have a demonstrable and significant need to attend a particular school. Medical/Health and Special Access Reasons must be supported with written evidence from an appropriately qualified medical practitioner. The evidence must demonstrate a special connection between the child's needs and the particular school.
- **Residence within a particular scheme of education.** – Kent has both comprehensive and selective areas of education. Priority is given to pupils resident in the same scheme of education as the school as defined in the 'Admissions to Secondary School in Kent Booklet'.
- **Nearness of children's homes to school** - The distance is measured between the child's permanent address and the school in a straight line using Ordnance Survey address point data. Distances are measured from a central point within the child's home to a similarly defined point within the school as specified by Ordnance Survey. The school uses measurements provided by the LA and further information on how distances are calculated, including what is defined as permanent or main residence, is available in the "Admissions to Secondary School in Kent" booklet provided by the LA.

(Where new build housing development requires a new school or the significant enlargement of an existing school the 'Nearness' criterion will allow for a catchment area (defined by a map) to be created for the relevant school. This must be included in the Statutory Public Notice and admissions determination and will be valid for a period not exceeding three rounds of admissions).

We propose the oversubscription criteria for Astor College for the Arts should be:

- **Children in Local Authority Care** –a child under the age of 18 years for whom the local authority provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who is the subject of a care order under Part IV of the Act.
- **Current Family Association** - a brother or sister attending the school when the child starts. In this context brother or sister means children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.
- **Health and Special Access Reasons** - Medical / Health and special Access Reasons will be applied in accordance with the school's legal obligations, in particular those under the Disability Discrimination Act 1995. Priority will be given to children under this criterion whose health or physical impairment means they have a demonstrable and significant need to attend a particular school. Medical/Health and Special Access Reasons must be supported with written evidence from an appropriately qualified medical practitioner. The evidence must demonstrate a special connection between the child's needs and the particular school.
- **Residence within a particular scheme of education.** – Kent has both comprehensive and selective areas of education. Priority is given to pupils resident in the same scheme of education as the school as defined in the 'Admissions to Secondary School in Kent Booklet'.
- **Nearness of children's homes to school** - The distance is measured between the child's permanent address and the school in a straight line using Ordnance Survey address point data. Distances are measured from a central point within the child's home to a similarly defined point within the school as specified by Ordnance Survey. The school uses measurements provided by the LA and further information on how distances are calculated, including what is defined as permanent or main residence, is available in the "Admissions to Secondary School in Kent" booklet provided by the LA.
- Up to 10% of places will be admitted on ability in the visual arts. Please note that children applying for these places will need to spend a session at the college working on a set of creative tasks which will be assessed on merit.

3. RELEVANT STATUTORY CONSULTATION AREA

The LA is required to define “relevant areas” within which the admissions authorities of all maintained schools must conduct their annual statutory consultation. Admission authorities for all maintained secondary schools within the relevant area must consult the admission authorities for all maintained primary, middle and secondary schools in the area. An academy must consult in the way that other admission authorities do, but cannot alter its admission arrangements without the approval of the Secretary of State. Consultations must take place at least every three years and in any year that changes are proposed.

We propose that the relevant statutory consultation areas continue to be the designated districts and adjoining parishes detailed below.

Thanet	Thanet District plus Herne Bay, Chislet, Preston, Ash, Sandwich and Worth parishes.
Dover	Dover District plus Folkestone, Hawkinge, Swingfield, Elham, Barham, Adisham Wickhambreaux, Chislet, Monkton, Minster, Ramsgate.
Canterbury	Canterbury City plus St Nicholas at Wade, Preston, Ash, Wingham, Goodnestone, Aylesham, Nonington, Sheperdswell with Coldred, Lydden, Elham, Stelling Minnis, Stowting, Elmsted, Chilham, Dunkirk, Boughton under Blean, Selling, Sheldwich, Hernhill, Graveney with Goodnestone, Faversham, Ospringe, Luddenham.
Swale	Swale Borough plus St Cosmas and St Damian in the Blean, Whitstable.
Shepway	Shepway District plus Capel-le-Ferne, Lydden, Barham, Bradbourne, Smeeth, Aldington, Orlestone.
Ashford	Ashford Borough plus Brenzett, Lympe, Sellindge, Stowting, Elmsted, Petham, Chartham, Dunkirk, Selling, Sheldwich, Lenham, Headcorn, Frittenden, Cranbrook, Benenden, Sandhurst.
Maidstone	Maidstone Borough plus Hartlip, Newington, Borden, Bredgar, Doddington, Milsted, Kingsdown, Eastling, Charing, Egerton, Smarden, Biddenden, Frittenden, Cranbrook, Goudhurst, Horsmonden, Capel, Watringbury, Paddock Wood, East Peckham, East Malling, Larkfield, Ditton, Aylesford, Burham, Wouldham, Snodland, Leybourne, Ryarsh, Kings Hill, West Malling, Trottiscliffe, Offham, Mereworth, Platt, Plaxtol, Borough Green, Ightham, Wrotham, Stansted.
Gravesham	Gravesham Borough plus Dartford Borough, Snodland, Ryarsh, Trottiscliffe, Stansted, Ash-cum-Ridley, Hartley, Fawkham, West Kingsdown, Horton Kirby, Farningham, Eynsford, Swanley, Crockenhill.
Dartford	Dartford Borough plus Ash-cum-Ridley, Hartley, West Kingsdown, Fawkham, Eynsford Swanley, Crockenhill.
Sevenoaks	Sevenoaks District plus Dartford Borough, Stansted, Wrotham, Ightham, Southborough, Borough Green, Tunbridge Wells, Plaxtol, Pembury, Shipbourne, Speldhurst.
Tonbridge	Tonbridge and Malling Borough plus Sevenoaks District (excluding Swanley, Farningham, Horton Kirby, Fawkham and Hartley), Tunbridge Wells Borough, Yalding.
Malling	Tonbridge and Malling Borough plus, Boxley, Maidstone, Barming, Meopham, Ash-cum-Ridley, West Kingsdown, Kemsing.

Tunbridge Wells	Tunbridge Wells plus Sevenoaks District (excluding Swanley, Farningham, Horton Kirby, Fawkham and Hartley), Tonbridge, Hildenborough, Hadlow, East Peckham, Shipbourne, Ightham, Plaxtol, Borough Green, Mereworth, Wateringbury, Yalding.
Cranbrook	Tunbridge Wells plus Marden, Staplehurst, Headcorn, Biddenden, Tenterden, Rolvenden.

4. PUBLISHED ADMISSION NUMBERS.

We propose the published admission numbers for Community and Voluntary Controlled secondary schools for 2010/11 should be as detailed below.

Community & VC Schools - All Area's

SCHOOLS	2010 Published Admission Numbers
The Abbey School	235
Archers Court School	180
Astor College for the Arts	240
The Astor of Hever Community School	150
Castle Community College	120
Clarendon House Grammar School	90
The Community College , Whitstable	210
Dartford Technology College	145
Dover Grammar School for Girls	120
The Harvey Grammar School	150
Hartsdown Technology College	180
Hextable School	150
Highworth Grammar School for Girls	174
Invicta Grammar School	175
King Ethelbert School	150
Maidstone Grammar School for Girls	175
The North School	215
The Norton Knatchbull School	149
Northfleet School for Girls	175
Oakwood Park Grammar School	150
Simon Langton Girls Grammar School	155
The Sittingbourne Community College	210
Swadelands School	180
Swan Valley Community School	150
Swanley Technology School	120
Towers School	243
Tunbridge Wells Grammar School for Boys	180
Tunbridge Wells High School	150
Valley Park Community School	180
Wilmington Enterprise College	150
Walmer Science College	143